

### Introduction

Denovo Intelligent Executry, a solution for a Legal Firm's Executry needs.

Denovo Intelligent Executry is a flexible and powerful tool for recording, storing and manipulating the asset and liability details of an executry - along with tools which aid the production of the Inventory, the executry accounts and other required executry forms.

### Key Features

Intelligent Executry includes the following key benefits:

- Automation of document production at all key stages of an executry.
- A broad array of templates including letters, Petitions and forms.
- Specific tools to help automate the production of the Inventory, Petition and other Tax forms.
- Tools to record all the assets and liabilities of an estate, automated matching to receipts and payments - including integration with the Denovo Intelligent Accounts solution.
- Automated generation of the Final Account of Charge and Discharge or Capital, Income and Distribution.

### Benefits

With Intelligent Executry, adding an executry is simple and provides an immediate history of the transaction for staff, individual Fee Earners, Partners and Firm Managers.

As each executry transaction proceeds, every step is captured as an event allowing the genuine replacement of a conventional paper file (although paper copies of every step are easily generated) with fully automated generation of file notes, documents, writs, tax and court forms, other correspondence etc.

### Automation

For example Intelligent Executry will automate the production of:

- All letters to every creditor and debtor required during an executry.
- All letters to beneficiaries and legatees.
- Carefully managed events and reminders to ensure every issue in an executry is considered, highlighted and dealt with when required.
- Many of the Petition, Inventory and Tax forms required.
- Other correspondence, required throughout the progress of an executry.

- The Account of Charge and Discharge or Capital, Income and Distribution format.
- Account details output in a variety of formats allowing easy amendment and editing of layout and content.

### Template Library

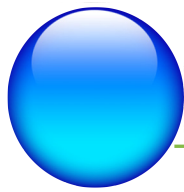
The wide range of documentation in Intelligent Executry is produced from an extensive range of templates, specifically designed by Denovo and adapted to individual Firm's requirements. The following is a small sample from the library of templates available:

- Letters to Creditors - whether inviting claims, acknowledging debts or settling them.
- Letters to Debtors - whether seeking details of assets, obtaining settlement and acknowledging payment/transfer.
- Mandates for delivery of Wills and other papers.
- A range of standard letters to executors ranging from Terms of Business Letters and acknowledgements through to scheduled explanations of executry processes and procedures and final account signatures, discharges and receipts.
- A range of letters to beneficiaries ensuring they are kept informed of progress and covering final settlement of their interest in the Estate.

### Database

Denovo provides an ever expanding database with Denovo Intelligent Executry, which will include up-to-date contact details and addresses. For example:

- Sheriff Clerks.
- Banks.
- Insurers.
- Inland Revenue Departments.
- Solicitors.



### Increased Fee Earnings

The whole process of automation of workflow by Intelligent Executry lends itself to increased involvement by unqualified staff (including supervision and monitoring tools and reports for partners) thus releasing Fee Earners to deal with other fee generating work.

### Flexibility

Intelligent Executry is flexible enough to deal with a wide range of issues including pre 1964 cases, intestacy, validity of wills etc.

### Integration

Intelligent Executry slots seamlessly into the Denovo Legal Intelligence interface, harnessing the existing power and functionality of Denovo Legal Intelligence but introducing a powerful, highly automated executry tool. It offers an extra layer of functionality on top of the already powerful Client Relationship Management and Case Management tools offered by the Denovo Legal Intelligence solution.

### Summary

- Central document storage and management from within Intelligent Files, of every document generated by the Firm during a transaction.
- Substantial improvements to the risk assessment and the overall management of executry.
- Automated tools for monitoring executry progress and tracking all overdue items in transactions handled by the Firm.
- Every transaction is recorded in the events of Intelligent Files thus ensuring the fullest possible record of each transaction and every step taken within it - even the time and date of each step is recorded.
- Reports on outstanding issues can be easily generated and adapted to individual Firm requirements - substantially improving efficiency and avoiding delays.
- Assessment of Firm profitability and efficiency is assisted by the extensive information which Intelligent Executry generates and which can be extracted in a variety of forms by the sophisticated reporting.
- Above all Intelligent Executry offers substantial savings in staff and Fee Earners' time, allowing both substantial increases in performance and scope for the re-deployment of staff and Fee Earners.

**For further information about Intelligent Executry and other products and services available from DENOVO, please don't hesitate to contact us and we will endeavour to respond to your enquiry as soon as possible.**