

### Introduction

Intelligent Conveyancing is the solution for a Legal Firm's residential conveyancing workflow needs. Harnessing the existing power and functionality of Intelligent Accounts and working in parallel with Case

Management, Intelligent Conveyancing complements the modular design of Intelligent Accounts; which means that Firms can choose all or some of the modules in the knowledge that when the Firm expands, additional modules can be integrated to meet growing requirements.

### Key Features

Intelligent Conveyancing includes the following key features:

- Automated workflow prompts and choices at each key stage of the transaction.
- Automated generation of all documentation required for the transaction, from the very first stage of meeting with the client to final settlement.
- A vast array of templates including Offers, Correspondence, Forms, Dispositions, Standard Securities and Discharges.

### Benefits & Automation

Intelligent Conveyancing makes completing a conveyancing transaction simple and manageable and it creates an automatically saved workflow history of the transaction for staff, individual Fee Earners, Partners and Firm Managers to view.

As each residential conveyancing transaction proceeds, every step is captured and saved in the system as an item of workflow history. This allows the genuine replacement of a conventional paper file, (although paper copies of every step are easily generated) in addition to fully automated generation of file notes, documents, correspondence and meeting forms etc.

Intelligent Conveyancing requires "one time only" insertion of Client and Case details. Also, at each key stage of the conveyancing transaction you are provided with a selection of the appropriate choices or prompts, for the next action in the transaction.

Automatic reminders are generated to ensure deadlines are met and responses received – thus avoiding overlooking any aspect of the transaction.

For example Intelligent Conveyancing will automate, streamline and simplify the following conveyancing transactions:

- Residential Sale
- Residential Purchase
- Re-mortgage
- Transfer of Title
- Council House Purchase

### Template Library

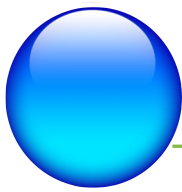
The extensive range of automatically generated documentation in Intelligent Conveyancing is produced from a wide library of templates specifically designed by Denovo and adapted to each individual Firm's requirements. The following list is just a small sample from the extensive library of templates available:

- Terms of Business letters
- Fee Quotes for every type of transaction
- Offers, qualified acceptances and other formal letters
- Standard correspondence with Agents on the other side of transactions
- Dispositions
- Observations on title
- Standard Securities
- Standard correspondence with lenders
- Discharges
- Applications for Reports, Property Enquiry
- Certificates
- Registration of Title forms

### Database

Within Intelligent Conveyancing there is also an ever expanding database which includes up to date contact details and addresses for key companies and organisations relating to conveyancing transactions. This database includes:

- Building Societies
- Scottish Solicitors
- Banks
- Surveyors
- Local Authorities



### Increased Fee Earnings

The whole process of automating workflow using Intelligent Conveyancing lends itself to the increased involvement by unqualified staff, whilst including supervision and monitoring tools for Partners. This in turn releases the Fee Earners in order that they can deal with more fee generating work!

### Summary

In summary, the streamlined and highly automated processes of Intelligent Conveyancing offer:

Step by step processes for every residential conveyancing transaction.

Central document storage and management of every document generated by the Firm during a transaction.

Substantial improvements to risk assessment and the overall management of every residential conveyancing transaction.

Automated tools for monitoring a residential conveyancing transactions progress and tracking every overdue item in every transaction handled by the Firm.

Every step of a transaction is automatically recorded and saved, thus ensuring the fullest possible record of each transaction and every step taken within it – even the time and date of each step or action is recorded!

Reports on outstanding issues can be easily generated and adapted to individual Firm requirements - substantially improving efficiency and avoiding delays.

Assessment of a Firm's profitability and efficiency is assisted by the extensive information which Intelligent Conveyancing generates and which can be extracted in a variety of forms by the sophisticated reporting tools.

Above all Intelligent Conveyancing offers substantial savings in staff and Fee Earners time, allowing both substantial increases in performance and scope for the re-deployment of staff and Fee Earners.

**For further information about Intelligent Conveyancing and other products and services available from DENOVO, please don't hesitate to contact DENOVO who will endeavour to respond to your enquiry as soon as possible.**